

TRI-COUNTY AGING CONSORTIUM
ADMINISTRATIVE BOARD MEETING

Minutes

May 15, 2023, 3:30 pm

Members Present:

Patricia Spitzley, Chair	Irene Cahill, Vice Chair	John Andrews
Mark Mudry	Blake Mulder	Jeanne Pearl-Wright
Bob Pena	Monica Schafer	Lucianna Solis
Chris Swope	Dwight Washington	

Members Absent:

Noel Garcia Jr	Ryan Kost
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Staff:

Carl Buonodono	Casey Cooper	Heidi Dadow
Kirsten Laing	Kate Long	Saray Moreno
Andrea Radel	Joe Reeves	Tom Smith
Robin Webb	Marilyn Wiley	

Guest:

Annette Gamez – Bureau of Aging, Community Living, and Supports (ACLS Bureau), Field Representative

Item #1. Call to Order:

P. Spitzley called the meeting to order at 3:32 pm.

Item #2. Introductions:

Item #3. Approval of the Agenda:

C. Swope, supported by J. Pearl-Wright to accept and approve the agenda. **Motion carried.**

Item #4. Minutes of April 17, 2023 Meeting:

B. Mulder, supported by M. Mudry to accept the minutes for the April 17, 2023, meeting. **Motion carried.**

Item #5. Public Comment:

N/A

Item #6. Directors Report:

A. Radel shared that the USAging Policy Briefing in Washington DC was a success. Michigan was most represented with 20 staff and delegates in attendance. A special thank you to Mary Ablan, a TCOA MSAC delegate, for attending and for being such a fierce advocate! There was important

information shared about the strength and reach of the aging network in our communities. Our advocates addressed the importance of the Older Americans Act (OAA) and urged increases in OAA funding.

The following standards/plans are open for public comment:

- Bureau of Aging, Community Living, and Supports (ACLS Bureau) transportation operating standards – public review/comment period through May 17th.
- The MI Choice waiver renewal application - public review/comment period through June 1st.
- ACLS Bureau, State Plan on Aging for FY 24-26 - public review/comment period through May 17th.

Information was then shared on some upcoming projects and community events of possible interest.

Item #7. ACLS Programmatic Assessment Summary:

T. Smith shared an update on the subcontractors’ programmatic assessments, reporting all programs are in compliance and no follow-up is needed.

Item #8. Community Engagement and Planning Report:

C. Cooper shared information on upcoming events and workshops. The 35th Annual Meals on Wheels Charity Golf Outing is Tuesday, June 13th at Forest Akers West Golf Course in Lansing. K. Long then provided an update on Senior Action Week, including Older Michigianians Day on May 17th. K. Long then provided an update 2024 Annual Implementation Plan.

Item #9. Project Choice Report:

K. Laing provided an update on the total participants and wait list for the Case Coordination/Senior Millage, Care Management and MI Choice followed by an update on Medicaid Redeterminations.

Item #10. Quality Report:

H. Dadow shared information on TCOA’s quality collaborative that has membership from current and former participants of all Project Choices programs. The quality collaborative is called “CSI” (Choice, Satisfaction, Independence).

Item #11. Nutrition Report:

C. Buonodono provided an update on the increase in suggested donations for Meals on Wheels participants to \$4.00 per meal and the increase in the private pay amount to \$7.00 per meal.

Item #12. Human Resource Report:

S. Moreno provided an update on the current MERS Plan Adoption Agreement. Currently, when employees receive their vacation/personal payouts at the time of separation, those amounts are included in the final wages that get reported to MERS.

We are seeking approval to amend the MERS Adoption Agreement to exclude vacation/personal time from final wage reporting. No other changes are being proposed to the MERS Plan Adoption Agreement at this time.
B. Mulder, supported by J. Pearl-Wright, to accept the proposed changes to the MERS plan.
Motion carried.

Item #13. Finance:

Financial Reports March 2023 - J. Reeves presented the March 2023 financial reports. B. Pena, supported by J. Pearl-Wright, moved to accept the March 2023, financial reports, and place on file. **Motion carried.**

FY 2023 Budget Revision Resolutions – J. Reeves presented the FY2023 Budget Revisions. B. Mulder, supported by J. Pearl-Wright, moved to accept the budget revisions. **Motion carried.**

Item #14. General Check Ledger Resolution:

April 2023 – B. Mulder, supported by M. Mudry, moved to approve the April 2023 Check Ledger. **Motion carried.**

Meeting Adjourned at 4:45pm

Next meeting June 26, 2023, at 3:30 pm