

**TRI-COUNTY AGING CONSORTIUM  
ADMINISTRATIVE BOARD MEETING**

**Minutes**

*April 17, 2023, 3:30 pm*

**Members Present:** Patricia Spitzley, Chair Irene Cahill, Vice Chair Ryan Kost  
Mark Mudry Blake Mulder  
Jeanne Pearl-Wright Monica Schafer  
Dwight Washington

**Members Absent:** John Andrews Noel Garcia Jr Bob Pena  
Lucianna Solis Chris Swope

**Staff:** Carl Buonodono Heidi Dadow Kirsten Laing  
Saray Moreno Joe Reeves Rachael Stohlin  
Robin Webb Marilyn Wiley

**Guest:** Susan Hoffman - Advisory Council Member, Eaton County and Michigan Senior Advocates Council (MSAC) delegate

**Item #1. Call to Order:**

P. Spitzley called the meeting to order at 3:33 pm.

**Item #2. Introductions:**

**Item #3. Approval of the Agenda:**

B. Mulder, supported by J. Pearl-Wright to accept and approve the agenda. **Motion carried.**

**Item #4. Minutes of March 20<sup>th</sup> Meeting:**

B. Mulder, supported by M. Mudry to accept the minutes for the March 20, 2023, meeting. **Motion carried.**

**Item #5. Public Comment:**

Susan Hoffman spoke on her role on the MSAC.

**Item #6. Directors Report:**

J. Reeves gave the report on behalf of Andrea Radel. J. Reeves shared that Michigan's House Appropriation Subcommittee on Health and Human Services hosted a hearing to receive public comment on the fiscal year 2024 budget recommendations for MDHHS. Area Agencies on Aging Association of Michigan (4AM) provided a testimony for the establishment of a caregiver resource center, an increase in direct care worker wages, the opposition of independent organizations assuming options counseling functions in our communities, and inclusion of AAAs in MDHHS's plan as partners in serving dual eligibles (Medicare/Medicaid).

Public comment is open through April 30 for the most recent draft of the Michigan Commission on Services to the Aging (CSA) Intrastate Funding Formula (IFF) to reflect population changes that occur at five-year intervals.

As mentioned previously, TCOA staff met with MSU School of Social Work faculty to discuss a partnership to provide technology education and assistance at congregate dining sites. Sam Corey Senior Center and East Glen apartments will serve as pilot sites.

**Item #7. Community Engagement and Planning Report:**

R. Stohlin gave the report on behalf of Casey Cooper and Kate Long. A brief update was provided on upcoming events: Volunteer Appreciation Open House (April 28, 2023) and 35<sup>th</sup> Annual Meals on Wheels Charity Golf Outing (June 13, 2023). Information was then shared regarding the Annual Implementation Plan (AIP) process and upcoming public hearings; Senior Action Week (May 15 – 19, 2023) and Older Michiganians Day (May 17, 2023).

**Item #8. Project Choice Report:**

K. Laing provided an update on the total participants for the Case Coordination/Senior Millage, Care Management and MI Choice followed by information regarding compliance for MI Choice.

**Item #9. Quality Report:**

H. Dadow provided information on TCOA's HIPAA Compliance activities and projects. The Quality Analyst serves in the role of Privacy Officer and will take the lead in the projects.

**Item #10. Nutrition Report:**

C. Buonodono provided a brief overview of the Senior Project Fresh program. The program runs from May 1 – October 31 each year. Discussion followed.

**Item #11. Human Resource Report:**

S. Moreno discussed recruiting efforts to reach a broad audience followed by an update on positions that have been recently filled. TCOA HR staff will be onsite at the Lansing Community College (LCC) job fair on April 19 from 12p-2p.

**Item #12. Finance:**

**Financial Reports February 2023** - J. Reeves presented the February 2023 financial reports. D. Washington, supported by J. Pearl-Wright, moved to accept the February 2023, financial reports, and place on file. **Motion carried.**

**Item #13. General Check Ledger Resolution:**

**March 2023** – J. Pearl-Wright, supported by B. Mulder, moved to approve the March 2023 Check Ledger. **Motion carried.** Discussion followed.

**Meeting Adjourned at 4:36pm**  
**Next meeting May 15, 2023, at 3:30 pm**