

**TRI-COUNTY AGING CONSORTIUM**  
**ADMINISTRATIVE BOARD MEETING**

**Minutes**

*March 20, 2023, 3:30 pm*

**Members Present:** Irene Cahill, Vice Chair            Blake Mulder            John Andrews  
Jeanne Pearl-Wright            Mark Mudry            Ryan Kost  
Dwight Washington            Bob Pena            Monica Schafer

**Members Absent:** Lucianna Solis            Chris Swope            Patricia Spitzley, Chair  
Noel Garcia Jr

**Staff:** Andrea Radel            Joe Reeves            Carl Buonodono  
Marilyn Wiley            Robin Webb            Tom Smith

**Guest:** Annette Gomez – Field Representative, Bureau of Aging, Community Living & Supports (ACLS)  
Dane Porter, CPA – Maner Costerisan

**Item #1. Call to Order:**

I. Cahill called the meeting to order at 3:35 pm.

**Item #2. Introductions:**

**Item #3. Approval of the Agenda:**

D. Washington, supported by B. Pena to accept and approve the agenda. **Motion carried.**

**Item #4. Minutes of February 27<sup>th</sup> Meeting:**

J. Pearl-Wright supported by D. Washington to accept the minutes for the February 27, 2023, meeting. **Motion carried.**

**Item #5. Public Comment:**

None

**Item #6. Audit Presentation:**

Dane Porter presented the FY 2022 Financial Audit with an Unmodified Opinion, with no findings. B. Mulder, supported by B. Pena, to accept the Audit and place on file. Discussion followed. **Motion carried.**

**Item #7. Committee Appointments:**

John Andrews and Monica Schafer volunteered to be on the Grievance Committee. Irene Cahill volunteered to be on the Personnel Committee.

**Item #8. Directors Report:**

A. Radel provided an update on the National Core Indicators Survey, which revealed positive feedback from participants on the services provided by Michigan's AAAs.

4AM and the Michigan Home and Community Services Network submitted a letter to MDHHS recommending that rising costs and inflation rates be considered during the mid-year rate review for MI Choice Waiver.

TCOA staff met with MSU School of Social Work faculty to discuss a potential partnership to provide technology education and assistance at congregate dining sites.

TCOA staff met with Ingham County officials regarding plans to further encourage construction, improvement and maintenance of affordable, accessible and sustainable housing for seniors and low-income residents in Ingham County through the Ingham County Trust Fund utilizing the Elder Persons Millage funds. Discussion followed.

**Item #9. 2023 ACLS Bureau Programmatic Assessments:**

T. Smith gave an overview of the Subcontractor Programmatic Assessments that have been completed. Tom will provide a summary report in the next Board meeting.

**Item #10. Nutrition Report:**

C. Buonodono provided a brief overview and information on the Congregate Dining Sites. Discussion followed.

**Item #11. Project Choices Report:**

This report was omitted due to Kirsten Laing, Project Choice Director, being absent.

**Item #12. Finance:**

**A. Financial Reports January 2023** - J. Reeves presented the January 2023 financial reports. B. Pena, supported by J. Pearl-Wright, moved to accept the January 2023, financial reports, and place on file. **Motion carried.**

**Item #13. General Check Ledger Resolution:**

**A. February 2023** - B. Pena, supported by J. Andrews moved to approve the February 2023 Check Ledger. **Motion carried.**

**Meeting adjourned at 4:45pm**  
**Next meeting April 17, 2023, at 3:30 pm**