

TRI-COUNTY AGING CONSORTIUM
ADMINISTRATIVE BOARD MEETING

Minutes

June 27, 2022, 3:30 pm

Members Present: Ken Mitchell Blake Mulder Dwight Washington
Mark Mudry Irene Cahill Lucianna Solis
Jeanne Pearl-Wright Chris Swope Patricia Spitzley

Members Absent: Bryan Crenshaw Brian Daniels Mayor Ron Bacon
Randy Schafer

Staff: Marion Owen Joe Reeves Carl Bounodono
Marilyn Wiley Robin Webb Casey Cooper
Tom Smith

Guests: Annette Gamez- Interim Field Rep, Bureau of Aging, Community Living,
and Supports

Zeenat Kotval-Kara – Advisory Council Member

Item #1. Call to Order:

K. Mitchell called the meeting to order at 3:31 pm.

Item #2. Introductions:

Item #3. Approval of the Agenda:

B. Mulder, supported by J. Pearl-Wright to accept and approve the Agenda with an additional item in the Finance section for the Finance Committee update. **Motion carried.**

Item #4. Minutes of May 16th Meeting:

B. Mulder, supported by M. Mudry to accept the minutes for May 16th meeting. **Motion carried.**

Item #5. Public Comment:

N/A

Item #6. Directors Report:

I. COVID-19 Update

- The agency is slowly returning to pre-pandemic days.

- The national Public Health Emergency is scheduled to end July 15, 2022, unless it is extended. Impact will have several levels including the phase-out or conclusion of some other restrictions such as in-person visits, flexibility on meal delivery and redetermining eligibility for Medicaid.
- There have been less staff with positive COVID-19 and numbers continue to decrease.

II. State and Federal Budgets

- No movement on the Federal FY 2023 budget. The President's proposed budget has significant increases in the Older Americans Act programs including nutrition, in-home services and community services.
- The state FY 2023 budget is now going to a House conference committee to negotiate the differences and arrive at final recommendations. The impact on aging programs will depend on their final recommendations.

III. Other:

- TCOA has been experiencing an increase in persons entering the building who are belligerent and threatening. This really impacts the receptionist staff. Most individuals have grievances and issues not related to TCOA. Due to the increased incidences, we are looking into doing what other agencies in the complex have done, keep exterior doors locked. The plan is to have two-way communication with visitors, including a camera. Visitors will be electronically let into the building. Joe will provide information on the system.
- Casey Cooper will provide an update on the Annual Golf Outing held on June 16.
- The Aging, Community Living and Supports (ACLS) bureau will be conducting their annual assessment of TCOA June 28. Board members are welcome to attend.
- The Area Agencies on Aging Association of Michigan is advocating for state funding or Michigan Health Endowment funding to establish Caregiver Resource Centers to connect caregivers across Michigan with services and supports. The local Area Agency on Aging will be the main contact. Education materials will also be available. More news on this initiative will be forthcoming.

Item #7. RFP Update:

T. Smith gave an update on the RFP process for Subcontractors.

Item #8. Project Choices – Provider Monitoring Overview:

T. Smith provided an overview of the Project Choice (Waiver) Provider monitoring process.

Item #9. Planning, Advocacy & Development:

- A. Golf Outing Update:** C. Cooper gave an update on the Annual Golf Outing at Forest Akers Golf Course. Revenue was approximately \$42,000, more than last year. Next years date is June 13th.
- B. MYP Update:** M. Owen reported that the Multi-Year Plan has been submitted to ACLS.

Item #10. Finance:

A. Financial Reports April:

J. Reeves presented the April Financial reports. B. Mulder, supported by J. Pearl-Wright moved to accept the April Financial report and place on file. **Motion carried.**

B. FY22 Audit Firm Resolution:

B. Mulder gave an update on the RFP's for the upcoming audit. B. Mulder announced the decision to go with Manor Costerian three more years. J. Reeves presented the Audit Firm resolution to have Manor Costerian for our audit firm for the next 3 years. B. Mulder, supported by P. Spitzley moved the approve the resolution for Manor Costerian to be the audit firm selected for the next 3 years.

C. Surplus Funds Investment:

B. Mulder provided a suggestion that Joe Reeves, the Finance Director, be authorized to invest the excess funds in our bank account. Board member wanted to review the policy and procedures and resolutions on this matter next meeting.

D. Mileage Reimbursement Increase:

J. Reeves provided the information on the mileage reimbursement increase to 62.5 cents as of July 1, 2022.

Item #11. General Check Ledger Resolution:

May- B. Mulder, supported by C. Swope moved to approve the May Check Ledger. **Motion carried.**

Meeting Adjourned at 4:30pm

Next Meeting Held on July 18, 2022, at 3:30 pm