

**TRI-COUNTY AGING CONSORTIUM
ADMINISTRATIVE BOARD MEETING**

Minutes

July 18, 2022, 3:30 pm

Members Present: Ken Mitchell Blake Mulder Patricia Spitzley
Mark Mudry Irene Cahill Chris Swope
Jeanne Pearl-Wright

Members Absent: Bryan Crenshaw Brian Daniels Mayor Ron Bacon
Randy Schafer Dwight Washington Lucianna Solis

Staff: Marion Owen Joe Reeves Carl Bounodono
Marilyn Wiley Robin Webb Casey Cooper
Tom Smith Kirsten Laing Kate Long
Kara Hartenburg Andrea Radel

Guests: Lucy Maillette – Advisory Council Member

Item #1. Call to Order:

K. Mitchell called the meeting to order at 3:30 pm.

Item #2. Introductions:

Item #3. Approval of the Agenda:

B. Mulder, supported by J. Pearl-Wright to accept and approve the Agenda with an additional item after the Directors Report of a report from the Personnel Committee.

Motion carried.

Item #4. Minutes of June 24th Meeting:

B. Mulder, supported by J. Pearl-Wright to accept the minutes for June 24th meeting.

Motion carried.

Item #5. Public Comment:

Irene Cahill presented a flyer to explore Internet expansion for Ingham County.

Item #6. RFP Grant Funding Resolution:

T. Smith presented the subcontractor FY 2023 grant funding resolution for the subcontractors. B. Mulder, supported by P. Spitzley moved to approve the grant funding resolution for the subcontractors. Roll call vote. **Motion carried.**

Item #7. Directors Report:

I. COVID-19 Update

- As of this writing there has been no announcement whether the national Public Health Emergency has been extended, although there is speculation that it will be extended until October. When ended, this will impact our policies of drop-off senior in-home visits and loosen restrictions on drop off senior meals. Some will be permanent, such as telehealth with physicians and mental health therapists. Redetermination of Medicaid will resume but will be phased in. During PHE, Medicaid participants could not be terminated and remained eligible, regardless of status.
- TCOA staff have experienced a slight increase in positive COVID cases compared to last month and TCOA COVID 19 protocols are being followed. Andrea Radel, HR Director, closely monitors all cases.

II. State and Federal Budgets

- The state FY 2023 budget has passed and sent on to the Governor for signature. Included in the budget:
 - 2 to 2.5 percent increase in the MI Choice (Project Choice)
 - \$1.5 million for the Nutrition Program. Including home delivered and congregate meals.
 - The \$2.35/hour increase for direct care workers in maintained.
 - There is speculation that the \$7 billion left is for future supplemental budgets
 - The Area Agencies on Aging Association Care Giver Resource Center was not funded and there will be advocacy to include funding in future supplemental budgets.
- The federal FY 2023 budget is still pending. There are differences in the President's proposed and the House Appropriations proposed budget, which is less, but still includes increases. The Senate has proposed even less than the House.

III. Other:

- ACLS (the state Aging, Community Living and Supports) conducted their annual review. Annette Gamez, interim Field Representative and Jenn Hunt, Supervisor, completed the assessment. We will share the results when received.
- TCOA is finishing the final changes to the reorganization of a segment of the agency brought about by Tammy Lemmer's departure. These are positive and forward focused changes designed to improve and enhance TCOA operations and services to participants. The Board will be updated as it progresses.
- The TCOA Annual Report for FY 2021 is complete and will be available in hard copy after it has been printed. Kate Long is the author and designer of the Report and does an excellent job.

Item #8. Personnel Committee:

Andrea Radel presented the Personnel Committees recommendation to go with Management Business Solutions (MBS) to assist with the search for the new Executive Director. There were 3 RFP's returned out of 5 sent out. After reviewing their information and checking references, MBS was chosen. B. Mulder, supported by P. Spitzley moved to proceed with contracting with MBS for the search for the new Executive Director. **Motion carried.**

Item #9. Planning, Advocacy & Development:

- A. Multi Year Plan Update:** K. Long gave an update on the Multi Year Plan.
- B. Upcoming Community Partner Events:** C. Cooper gave an update on upcoming outreach events: Lansing Caregiver Retreat on July 22nd, Mayor's Senior Activity Fair August 11 and Walk Against Alzheimer's Oct 2nd.

Item #10. Finance:

A. Financial Reports May:

J. Reeves presented the May Financial reports. C. Swope, supported by J. Pearl-Wright moved to accept the May Financial report and place on file. **Motion carried.**

B. Budget Revisions & Resolutions:

J. Reeves presented the FY 2022 Budget Revisions and Resolutions. P. Spitzley, supported by Jeanne Pearl-Wright moved to approve the budget revisions and resolution for FY 2022. Roll call vote. **Motion carried**

C. Investment Policy:

J. Reeves presents the Investment Policy signed in April 2006. Board reviewed the policy and are bound by the policy after further discussion, found this policy adequate to follow.

Item #11. General Check Ledger Resolution:

June- C. Swope, supported by J. Pearl-Wright moved to approve the June Check Ledger. Roll call vote. **Motion carried.**

Meeting Adjourned at 4:30pm

**August 15, 2022, Meeting-Cancelled
Next Meeting Held on September 19, 2022, at 3:30 pm**