

**TRI-COUNTY AGING CONSORTIUM
ADMINISTRATIVE BOARD MEETING**

Minutes

May 16, 2022, 3:30 pm

Members Present: Blake Mulder Dwight Washington Mark Mudry
Irene Cahill Bryan Crenshaw Lucianna Solis
Jeanne Pearl-Wright Randy Schafer

Members Absent: Chris Swope Ken Mitchell Brian Daniels
Patricia Spitzley Mayor Ron Bacon

Staff: Marion Owen Kirsten Laing Joe Reeves
Marilyn Wiley Robin Webb Casey Cooper

Guests: Becky Payne- Field Rep, Bureau of Aging, Community Living, and Supports
Gloria Kovnot – Advisory Council Member

Item #1. Call to Order:

B. Mulder called the meeting to order at 3:37 pm.

Item #2. Introductions:

Item #3. Approval of the Agenda:

J. Pearl-Wright, supported by M. Mudry to accept and approve the Agenda. **Motion carried.**

Item #4. Minutes of April 18th Meeting:

J. Pearl-Wright, supported by M. Mudry to accept the minutes for April 18th meeting. **Motion carried.**

Item #5. Public Comment:

B. Payne reported that she will be retiring in June. The State is still working on details of spending the American Relief Program (ARP).

Item #6. Directors Report:

Marion Owen announced her retirement in November, after 48 years of service.

I. COVID-19 Update

- The agency is slowly returning to pre-COVID days.

- The national Public Health Emergency has been extended from April 16, 2022 through July 15, 2022
- Most restriction have been lifted, except the in-person assessments, however they are allowed on a limited basis.
- Still occasional outbreaks in the senior housing.
- There have been a few staff with positive COVID-19 and they all have followed our protocols. From the TCOA COVID-19 Preparedness and Response Plan. Andrea Radel has been vigilant on keep track of these cases.

II. State and Federal Budgets

- Federal Executive Budget for FY 2023 has been released and includes significant increases for programs funded through Older Americans Act. Nutrition and Community Services are receiving the largest proposed increase. A report from the AAA national association, USAging, will be distributed.
- The state FY 2023 budget passed the House last week and negotiations are in the process with the Senate to finalize and send to Governor. Final recommendations for the MI Choice Program are not known, as well as programs such as nutrition and community services through Aging and Community Living and Supports Bureau. Handout was provided.

III. Other:

- Older Michiganians Day was held last week with in-person event on Wednesday at the State Capitol lawn. Limited attendees, with the tri county region had good attendance. The OMD Platform was presented. TCOA provided box lunches.
- Kate Long will present the draft of the FY 2023-2025 Multi-Year Plan (MYP) which will be submitted to the Aging and Community Living Supports Bureau (formerly Aging and Adult Services) after submission for approval from Ingham, Eaton and Clinton counties. A handout was included.
- There is an all-agency budget included in the Board packet reflecting the total budget for TCOA. This can be added to Board binders.
- Tammy Lemmer has resigned from TCOA to become the Executive Assistant to Scott Wamsley at Aging and Community Living Supports Bureau within the Michigan Department of Human Services. A great opportunity for Tammy and an asset for Scott and the aging network, including TCOA.
- Casey Cooper will give an updated FFI By-Laws resolution and the upcoming 34th Annual Golf Charity Event.

Item #7. Planning, Advocacy & Development:

- 34th Meals on Wheels Charity Golf Outing:** C. Cooper gave an update on the upcoming Golf outing at Forest Acres Golf Course.
- FFI Bylaws Resolution:** C. Cooper presented the FFI Bylaws resolution. B. Crenshaw, supported by D. Washington to accept the FFI resolution. **Motion carried.**
- MYP Request for Approval:** K. Long presented the Mulit-Year Plan (MYP) for Board approval. B. Crenshaw, supported by I. Cahill to approve the MYP. **Motion carried.**
- 2nd Quarter Services Report:** K. Long presented the 2nd Quarter Services Report.

- E. **2023-2025 Request for Proposal Update:** K. Laing gave an update on the Request for Proposal for subcontractors. The RFP were sent out early May and are due back on June 6th.

Item #8. Finance:

A. Financial Reports March:

J. Reeves presented the March Financial reports. R. Schafer, supported by D. Washington moved to accept the March Financial report and place on file. **Motion carried.**

Item #11. General Check Ledger Resolution:

A. April

J. Pearl-Wright, supported by R. Schafer moved to approve the April Check Ledger. **Motion carried.**

Meeting Adjourned at 4:48pm

Next Meeting Held on June 27, 2022, at 3:30 pm