

TRI-COUNTY AGING CONSORTIUM
ADMINISTRATIVE BOARD MEETING

Minutes

February 28, 2022, 3:30 pm

Members Present: Ken Mitchell, Chair Jeanne Pearl-Wright Irene Cahill
Dwight Washington Mark Mudry Bryan Crenshaw
Patricia Spitzley Blake Mulder Brian Daniels
Mayor Ron Bacon

Members Absent: Chris Swope Randy Schafer

Staff: Marion Owen Kirsten Laing Andrea Radel
Tammy Lemmer Marilyn Wiley Kate Long
Robin Webb Casey Cooper Tom Smith
Carl Buonodono

Guests:

Item #1. Call to Order:

K. Mitchell called the meeting to order at 3:37 pm

Item #2. Introductions:

Item #3. Approval of the Agenda:

Motion by B. Mulder supported by J. Pearl-Wright to accept and approve the agenda.
Motion carried.

Item #4. Minutes of January 24, 2022 Meeting:

Motion by B. Crenshaw, supported by D. Washington to accept the minutes for January 2022. **Motion carried.**

Item #5. Public Comment:

N/A

Item #6. Election of Officer:

P. Spitzley, from City of Lansing, volunteered to become Vice-Chair. Motion by B. Crenshaw, supported by B. Mulder to elect P. Spitzley to the Vice-Chair position.

Item #7. Conflict of Interest Forms:

Conflict of Interest forms were collected. If you have not turned in your form, please do so as soon as possible.

Item #8. Directors Report:

I. COVID-19 Update

- TCOA continues to follow CDC guidelines and screen staff or any other person entering the office.
- The COVID positive staff or staff exposed to COVID has diminished, as well as with the clients we serve.
- We continue to assist older adults with obtaining their vaccines and boosters. With some funds we receive from the state Aging and Community Living Services or ACLS (formerly Aging and Adult Services), we are also planning on sending out post cards to older adults to offer assistance.
- We also received KN-95 masks to distribute to older adults, caregivers, and staff. These were provided by the state Aging and Community Living Services (ACLS). Around 300,000 PPE items have been distributed.

II. State Budget Update:

- We have received the American Rescue Plan funds through ACLS, we have not received the official notice. The amount is \$1.8 million to be used over three years. Targeted to nutrition, in-home, community services and evidence-based programs. Funds are available this year through September 30, 2024. We are considering one-time purchases of 2 new vans for meal delivery and replacing the commercial dishwasher and the purchase of a new combination oven. Other possibilities are assistive technology, training for older adults, and upgrading financial management systems.
- The governor has released her FY 2024 budget which has additional funds for caregiving activities but rather flat funding for other older adult services. The Area Agencies on Aging Association of Michigan (4AM) will be advocating for increased funds for MI Choice (Project Choice at TCOA) and other in-home services as well as continued support for direct care workers including wage increase and training.
- There is still no movement on the federal budget for FY 2022 and we are being funded at the same level as last year.

III. Other:

- Kate Long will present the Multi-Year plan and the Needs Assessment Survey.
- Casey Cooper will share some new information on the restructuring of the Friends for Independence Council.
- A Resolution to approve a 2% Cost of Living Adjustment along with a wage history report are included in the Board packet.

Item #9. Planning, Advocacy, & Development:

A. Multi-Year Plan Needs Assessment & Timeline

K. Long presented highlights of the Multi-Year Plan, Needs Assessments and timeline for the completion of these processes.

B. FFI Restructure

Casey Cooper gave an overview of the proposed new structure of the FFI Committee. This would allow more individual involvement with decision making and the allocating of funds. Casey announced the upcoming Golf Outing on June 16, 2022, held at Forest Acres, and the Dinner and Auction, held at the Kellogg Center, on November 16, 2022.

Item #10. Finance:

A. Financial Reports December:

M. Wiley presented the December Financial reports. Motion by B. Mulder, supported by B. Crenshaw to accept December Financial reports. **Motion carried by roll call.**

B. 2022 Salary increase & COLA Resolution

M. Wiley presented the COLA Resolution. Motion by B. Crenshaw, supported by J. Pearl-Wright to accept the Salary increase and COLA resolution to file. **Motion carried by roll call.**

Item #11. General Check Ledger Resolution:

A. January

Motion by B. Crenshaw, supported by J. Pearl-Wright to accept the January check ledger resolutions. **Motion carried by roll call.**

Meeting Adjourned at 4:35 pm

Next Meeting Held on March 21, 2022 at 3:30 pm