

**TRI-COUNTY AGING CONSORTIUM**  
**ADMINISTRATIVE BOARD MEETING**

**Minutes**

*November 15, 2021 3:30 pm*

**Members Present:** Ken Mitchell, Chair    Jeanne Pearl-Wright    Irene Cahill  
Dwight Washington    Mark Mudry    Randy Schafer  
Bryan Crenshaw

**Members Absent:** Chris Swope    Patricia Spitzley    Adam Hussain- Vice Chair  
Jessy Gregg    Blake Mulder

**Staff:** Marion Owen    Kirsten Laing    Joe Reeves  
Tammy Lemmer    Marilyn Wiley    Tom Smith  
Robin Webb    Carl Buonodono

**Guests:** Becky Payne-Field Rep, Aging and Adult Services Agency, MDHHS

**Item #1. Call to Order:**

K. Mitchell called the meeting to order at 3:24 pm

**Item #2. Introductions:**

**Item #3. Approval of the Agenda:**

Motion by J. Pearl-Wright supported by M. Mudry to accept and approve the Agenda.

**Motion carried.**

**Item #4. Minutes of October 18, 2021 Meeting:**

Motion by B. Crenshaw, supported by R. Schauer to accept the minutes for October 2021. **Motion carried.**

**Item #5. Public Comment:**

Becky Payne gave an update that Steve Betterly, local Field Rep Manager is retiring. The state is working on the 3-year AIP plan. The American Relief Plan Act funds have been released as the state has come up with the matching funds. TCOA should be receiving notification soon.

**Item #6. Directors Report:**

**A. Juneteenth Resolution:**

Motion by B. Crenshaw, supported by J. Pearl-Wright to approve additional holiday Juneteenth. **Motion carried by roll call.**

**I. COVID-19 Update**

- The federal Department of Labor has issued the OSHA Emergency Temporary Standard (ETS) requirement for employers with 100 or more employees are vaccinated or regularly tested for Covid-19. As a result, TCOA will be updating their COVID-19 Preparedness and Response Plan. TCOA meets all requirements except unvaccinated employees being tested once a week. We will provide regular time off to get tested or the vaccine. TCOA already meet requirements including tracking vaccine status, mask wearing, requirement for employees to provide prompt notice when they test positive. Motion by J. Pearl-Wright, supported by I. Cahill to approve necessary revisions to the COVID-19 Preparedness and Response Plan. **Motion carried.**

## **II. State Budget Update:**

- We are still waiting for the final funding allocations for FY 2022 from the American Rescue Plan Act (ARPA) which the legislature needs to release. We have been told by HASA (formerly AASA but now Health and Aging Services Administration) that the grant awards will soon be sent. Most of the ARPA funds will be available through FY 2025.

## **III. Other:**

- The Board was asked to consider a cost-of-living increase, normally given every other year. Considering the cost of inflation has significantly increased and has put addition burdens on the employees who have worked very hard and continued to be dedicated to the mission of the agency and clients. The Board agreed to review the request of COLA at the January Board meeting.
- The Annual TCOA Dinner and Auction is being held this Thursday, November 18 at the Kellogg center. There are many wonderful items in the auction and great holiday gift ideas. Complimentary tickets are available for Board members. ClickBid is also available for bidding on items on-line.

## **Item #7. Planning, Advocacy, & Development:**

### **A. Advisory Council Agency Recommendations & Resolution:**

T. Lemmer presented the renewal of 2 current agencies for another 3-year term to the Advisory Council. Motion by B. Crenshaw, supported by D. Washington to approve the renewal of Legal Services of South Central Michigan and Veteran Affairs Agency for an additional 3-year term. **Motion carried by roll call.**

### **B. Dinner and Auction Reminder:**

T. Lemmer reminded all Board member of their complimentary tickets to the Annual Dinner and Auction. Event is 6pm-8pm. Doors open at 5pm

## **Item #8. Finance:**

### **A. September Preliminary Financial Reports:**

J. Reeves presented the September Preliminary Financial reports. Motion by B. Crenshaw, supported by J. Pearl-Wright to accept September Preliminary Financial reports. **Motion carried.**

**Item #9. General Check Ledger Resolution:**

**A. October**

Motion by B. Crenshaw, supported by D. Washington to accept the October check ledger resolutions. **Motion carried by roll call.**

**Meeting Adjourned at 4:20 pm**

**Next Meeting December 20, 2021 (cancelled)**

**Next Meeting Held on January 24, 2022 due to MLK holiday**