

TRI-COUNTY AGING CONSORTIUM
ADMINISTRATIVE BOARD MEETING

Minutes

September 20, 2021 3:30 pm

Members Present: Ken Mitchell, Chair Jeanne Pearl-Wright Blake Mulder
Dwight Washington Mark Mudry

Members Absent: Chris Swope Randy Schafer Adam Hussain- Vice Chair
Jessy Gregg Bryan Crenshaw Patricia Spitzley

Staff: Marion Owen Kirsten Laing Joe Reeves
Tammy Lemmer Marilyn Wiley Tom Smith
Robin Webb Casey Cooper Kate Long

Guests: Becky Payne-Field Rep, Aging and Adult Services Agency, MDHHS
Marla Price- Nutrition Specialist, Aging and Adult Services Agency, MDHHS
John Stauffer-Advisory Council member
Daniel Black-Public
Karen Studevart- Public

Item #1. Call to Order:

K. Mitchell called the meeting to order at 3:31 pm

Item #2. Introductions:

Item #3. Approval of the Agenda:

Motion by D. Washington supported by M. Mudry to accept and approve the Agenda.
Motion carried.

Item #4. Minutes of July 19, 2021 Meeting:

Motion by B. Mulder, supported by M. Mudry to accept the minutes for July 2021.
Motion carried.

Item #5. Public Comment:

Becky Payne reported that the Annual Implementation Plan was presented to The Commission on Services to the Aging. The Annual Implementation Plan was approved by the Commission. FY22 will be the last year of the multi- year plan. Ideas for the next multi-year plan can be forwarded on to AASA. American Rescue Plan funding has been sent to Michigan but waiting for state legislature to approve.

Item #6. Directors Report:**I. COVID-19 Update**

- Many of the staff have returned to work. Many are working from home. Some employees will be working a hybrid schedule, partially in person and remotely.
- TCOA's staff COVID-19 committee recommended that staff continue to wear mask. There is also a Ingham County requirement to wear masks and require testing when entering the office.
- We are not making in-person contacts with clients but continue to maintain regular communication. Some of the Nutrition Senior Dining sites have opened as well as hot meals being delivered daily. However, we are prepared should there be a directive to cease or limit daily deliveries and close Senior Dining sites.
- The office remains closed to the public, but we are arranging appointments for those older adults who need one-on-one contact. The Community Resources Navigators continue to conduct limited in-person visits but practice safe distance and wear masks.
- Eighty-seven (87) percent of the staff are vaccinated.
- Working with state Aging and Adult Services Agency (AASA) to assist high risk (immunocompromised) residents with their vaccine or booster, depending on the FDA and CDC recommendations.

II. Other:

- Favorable results from the AASA Annual Assessment.
- The TCOA FY 2022 Annual Implementation Plan (AIP) was presented to the Michigan Commission on Services to the Aging, with overwhelming approval. Becky Payne, our AASA Fiend Rep and TCOA staff provided an overview of the Plan and highlighted activities and challenges during the pandemic.
- State legislature should finalize and pass the FY 2022 budget. There is an additional \$52 million FY 2021 American Rescue Plan funds through the federal Older American Act still not allocated to the 16 Area Agencies on Aging. Waiting for the legislature to approve the \$3.2 million match appropriation to release these funds. These funds will be targeted to the senior nutrition program.
- FY 2020 annual report is available.
- Plans to reorganize and realign AASA. The AASA Director has not been replace since the former director has become the Director of Public Health within MDHHS.
- Amended budgets will be presented as well as a report and discussion regarding the MERS pension.

Item #7. FY 2022 Annual Contractor Grant Resolutions:

- A. Access Services Resolution**
- B. Community Services Resolution**
- C. In-Home Services Resolution**
- D. Nutrition Services Resolution**

T. Smith present the FY 2022 Annual Contractor grant resolutions. Motion by B. Mulder, supported by J. Pearl-Wright to accept the Annual Contractor resolutions. **Motion carried by roll call.**

Item #8. Planning, Advocacy, & Development:

A. Dinner and Auction Update:

C. Cooper gave an update on the Dinner & Auction. Inviting the Board members. The Dinner & Auction will take place at the Kellogg Center on November 18, 2021.

B. AIP Update:

K. Long gave an update on the AIP. Copies of the report were made available.

C. 3rd Quarter Services Report:

K. Long gave an update highlighting on page 6 the Confidence Care Givers virtual workshops, Medicare/ Medicaid recruitment. Page 7-8 Chronic Pain Path programs on Zoom, and weekly calls for Diabetes Path workshops.

Item #9. Finance:

A. June Financial Reports:

B. July Financial Reports:

J. Reeves presented the Financial reports YTD through July. Motion by B. Mulder, supported by J. Pearl-Wright to accept June/July Financial reports **Motion carried by roll call.**

C. FY 2021 Budget Amendment and Resolution:

J. Reeves presented the budget amendment and resolution for FY 2021. Motion by J. Pearl-Wright, supported by M. Mudry to accept the FY 2021 budget amendments and resolution. **Motion carried by roll call.**

D. FY 2022 Proposed Budget and Resolution:

J. Reeves presented the proposed budget and resolution for the FY 2022 budgets. Motion by B. Mulder, supported by D. Washington to accept the proposed budget and resolution for the FY 2022. **Motion carries by roll call.**

E. MERS Lump Sum contribution Resolution:

J. Reeves presented the MERS lump sum payment to keep the percentage funded at an acceptable level. Motion by M. Mudry, supported by J. Pearl-Wright to accept the payment for a MERS lump sum payment. **Motion carries by roll call.**

Item #10. General Check Ledger Resolution:

A. July

B. August

Motion by D. Washington, supported by J. Pearl Wright to accept the July/August check ledger resolutions. **Motion carried by roll call.**

Meeting Adjourned at 4:48 pm

Next Meeting October 18, 2021