

**TRI-COUNTY AGING CONSORTIUM**  
**ADMINISTRATIVE BOARD MEETING**

**Minutes**

*July 19, 2021 3:30 pm*

**Members Present:** Ken Mitchell, Chair    Jeanne Pearl-Wright    Blake Mulder  
Dwight Washington    Mark Mudry    Randy Schafer  
Patricia Spitzley

**Members Absent:** Chris Swope    Bryan Crenshaw    Adam Hussain- Vice Chair  
Jessy Gregg

**Staff:** Marion Owen    Kirsten Laing    Joe Reeves  
Tammy Lemmer    Andrea Radel    Carl Buonodono  
Robin Webb    Casey Cooper    Tom Smith  
Kate Long    Christine Histed

**Guests:** Becky Payne-Field Rep, Aging and Adult Services Agency, MDHHS  
Susan Huffman-Advisory Council member  
Daniel Black-Public

**Item #1. Call to Order:**

K. Mitchell called the meeting to order at 3:35 pm

**Item #2. Introductions:**

**Item #3. Approval of the Agenda:**

Motion by B. Mulder supported by J. Pearl-Wright to accept and approve the Agenda.  
**Motion carried.**

**Item #4. Minutes of June 21, 2021 Meeting:**

Motion by J. Pearl-Wright, supported by M. Mudry to accept the minutes for June 2021. **Motion carried.**

**Item #5. Public Comment:**

Becky Payne reported all is well with TCOA's 3<sup>rd</sup> Quarter Financial Report. The State is now working on Annual Implementation Plan (AIP) for September. Also, the AASA Assessment for the Agency will take place on August 31, 2021.

**Item #6. Directors Report:**

**I. COVID-19 Update**

- Michigan COVID-19 restrictions have been loosened. Staff are returning to work in phases. August 2 staff will return full time. Some employees will be working partially in person and remotely.

- TCOA staff COVID-19 committee recommended that staff continue to wear mask until the process of documenting vaccination status has been completed by all staff. The “Tri County Office on Aging Workplace Face Covering & Social Distancing Policy” will go into effect.
- It was attached for the health and safety of the clients; All Staff must wear face covering when providing face-to-face contact. Staff are not making in person visit until we have more directions from the State but will continue to communicate with clients either through phone, email, or Zoom. TCOA will honor all requests for clients that only vaccinated staff or volunteers visit their home.
- Senior Dine congregate sites will begin opening for service on August 2 through September 3. Meals will continue to be delivered to several pick-up sites once a week and Home delivered meals will start daily delivery on August 23. Adult Day Care centers are beginning to open.
- Some Evidence Based classes have continued remotely.
- COVID-19 Preparedness and Response Plan has been revised to comply with the changes.
- Office will remain closed to the public until full staff returns but making limited appointments with clients who need assistance in person.

## **II. Other:**

- The State supplemental budget for this year has not been passed by the legislature as well as the FY 2022 budget. K-12 education budget has passed. Proposed increases in funds for programs through AASA (Aging and Adult Services) and Medicaid Waiver/Project Choices. The permanent increase of \$2/hour is included in the FY 2022 proposed budget.
- The Area Agencies on Aging Association of Michigan is opposed to transforming the Community Mental Health system to a fully integrated system (medical and behavioral health) controlled by private plans, excluding local Community Mental Health systems that deliver person-centered, quality services to this vulnerable population. A letter, supported by all 16 area agencies, is being drafted opposing such drastic changes.

## **Item #7. Planning, Advocacy & Development:**

### **A. Evidence-Based Programs update:**

Christine Histed gave an update on the Evidence Based program including data and statistics from previous years. The power point will be sent to members.

### **B. Annual Report:**

Kate Long gave an overview of the Annual Report including service impact, service data, and agency financials. It is available on the TCOA website.

## **Item #8. Finance:**

### **A. May 2021 Financial Report:**

J. Reeves presented the May 2021 Financial Reports. Motion by B. Mulder supported by D. Washington to accept the May 2021 Financial Reports. (see exhibit 9.1-9.18). **Motion carried by role call.**

**Item #9. General Check Ledger Resolution:**

**A. June:**

Motion by B. Mulder, supported by R. Schafer to accept June check ledger resolutions. **Motion carried.**

**Meeting Adjourned at 4:50 pm**

**August 16<sup>th</sup> meeting has been Cancelled.**

**NEXT MEETING: September 20<sup>th</sup>, 2021 3:30 pm**