

**TRI-COUNTY AGING CONSORTIUM**  
**ADMINISTRATIVE BOARD MEETING**

**Minutes**

*May 17, 2021 3:30 pm*

**Note: Meeting held remotely via Zoom**

**Members Present:** Ken Mitchell, Chair    Jeanne Pearl-Wright    Adam Hussain- Vice Chair  
Dwight Washington    Bryan Crenshaw    Blake Mulder  
Mark Mudry    Jessy Gregg    Randy Schafer

**Members Absent:** Patricia Spitzley    Chris Swope

**Staff:** Marion Owen    Kirsten Laing    Joe Reeves  
Tammy Lemmer    Tom Smith    Carl Buonodono  
Marilyn Wiley    Robin Webb    Casey Cooper  
Kate Long

**Guests:** Becky Payne-Field Rep, Aging and Adult Services Agency, MDHHS  
Gordon Robinson- Michigan Financial Group  
Daniel Black-Public

**Item #1. Call to Order:**

K. Mitchell called the meeting to order at 3:33 pm

**Item #2. Introductions:**

**Item #3. Approval of the Agenda:**

Motion by B. Crenshaw supported by J. Pearl-Wright to accept and approve the Agenda. **Motion carried.**

**Item #4. Minutes of April 19, 2021 Meeting:**

Motion by B. Crenshaw, supported by J. Pearl-Wright to accept the minutes for April 2021. **Motion carried.**

**Item #5. Public Comment:**

Becky Payne reported the leaving of Dr. Alexa Travis, Director of AASA. She is being promoted to Director of Public Health Department. Also, that the state employees will be returning to work in the office starting July 1<sup>st</sup> in various capacities.

**Item #6. Michigan Financial Group Investment Report:**

Gordon Robinson gave an update on the TCOA Investment accounts, with an overview on how the investments stand to date.

R. Schafer, supported by J. Pearl-Wright, to accept the Investment Report and place on file. **Motion carried.**

**Item #7. Directors Report:**

**I. COVID-19 Update:**

- New CDC guidelines that loosen the restrictions for wearing masks indoors have been released. This will take effect on May 15.
- TCOA has a staff committee that review and discuss current COVID-19 related policies. In discussing the new recommendation, the committee has decided to keep our current policy for the time being. This policy mandates that masks are to be worn in the office.
- There is a return to work directive and for TCOA this will be done in phases as we have planned. There are scheduled days for each employee to keep the total number of employees in the office at the same time low.
- Assistance continues for older adults with getting their vaccines. Calls have decreased dramatically. Approximately 80 percent of the 65 and older have had at least their initial vaccination. We have assisted over 1,000 seniors with attaining appointments, providing information and transportation. TCOA has also assisted over 900 persons with securing tax assistance.

**II. Other:**

- The state legislature is in the process of allocating funds from the federal Covid relief act, with additional funds for home delivered meals, in-home services and other community-based programs.
- We are pleased to announce Gloria Kovnot was chosen as the Michigan Senior Citizen of the Year as part of Older Michiganians Week. She has been an effective advocate for seniors and is serving as an Eaton County Representative on the TCOA Advisory Council. She was very active in helping establish the senior commission in Delta Township and in building the outdoor exercise park for seniors at Sharp Park.
- The Area Agencies on Aging of Michigan Annual conference will be held on June 15-16 and all Board members may attend. Tammy Lemmer will have information to present. Casey Cooper will provide more information on the TCOA Annual Golf Outing held on June 9.

**Item #8. Planning, Advocacy & Development:**

**A. 2<sup>nd</sup> Quarter Services Report:**

K. Long gave an overview of the 2<sup>nd</sup> quarter Services Report highlighting some of our programs such as Creating Confident Caregivers classes and the new Website and Facebook Activity.

**B. AIP 2022 Summary Review:**

K. Long gave a summary of our FY 2022 AIP and the new additions to the Program Development Goals, the COVID-19 Response and Recovery efforts, as well as the New Bridging the Digital Divide focus for the persons without internet access for FY 2022.

**C. Meals on Wheels Golf Outing:**

C. Cooper gave an update on the Annual Golf Outing on June 9<sup>th</sup> at the Forest Akers Golf West. Participation has increased over last year.

**D. OMD/Senior Action Week:**

T. Lemmer gave a summary of the Senior Action Week including the town hall meeting held by TCOA on May 14, prior to Older Michigianians Day.

**Item #9. Finance:**

**A. March 2021 Financial Report:**

J. Reeves presented the March 2021 Financial Reports. Motion by M. Mudry supported by J. Pearl-Wright to accept the March 2021 Financial Reports. (see exhibit 9.1-9.18).

**Motion carried**

**Item #10. General Check Ledger Resolution:**

**A. April:**

Motion by B. Mulder, supported by J. Pearl-Wright to accept April check ledger resolutions. **Motion carried by a roll call.**

**Meeting Adjourned at 4:33 pm**

**NEXT MEETING: June 21<sup>st</sup>, 2021 3:30 pm**