

TRI-COUNTY AGING CONSORTIUM
ADMINISTRATIVE BOARD MEETING

Minutes

November 16, 2020 3:30pm

Note: Meeting held remotely via Zoom

Members Present: Adam Hussain- Vice Chair Blake Mulder Jeanne Pearl-Wright
Patricia Spitzley Dwight Washington Bryan Crenshaw
Jessy Gregg

Members Absent: Ken Mitchell, Chair Robin Naeyaert Chris Swope
Matt Bowen

Staff: Marion Owen Kirsten Laing Joe Reeves
Tammy Lemmer Tom Smith Carl Buonodono
Casey Cooper Robin Webb

Guests: Becky Payne-Field Rep, Aging and Adult Services Agency, MDHHS
Dawn Sargeant-Advisory Council Member

Item #1. Call to Order:

A. Hussain called the meeting to order at 3:30 p.m.

Item #2. Introductions:

Item #3. Approval of the Agenda:

Motion by B. Crenshaw supported by D. Washington to accept and approve the Agenda. **Motion carried.**

Item #4. Minutes of October 19, 2020 Meeting:

Motion by D. Washington, supported by B. Crenshaw to accept the minutes for October 2020. **Motion carried.**

Item #5. Public Comment:

N/A

Item #6. Directors Report:

I. COVID-19 Update:

- Growing concern for impact on older adults and other who are vulnerable. Services continue with little to no direct contact. In- home services are considered essential.
- Meals are continuing to be provided.

- As we receive PPE, we continue to distribute to home care agencies, clients, volunteers and Adult Foster Care Facilities.
- We are collaborating with other AAA's and Disability networks on a COVID related grant through AASA.
- The AAA Association is continuing to advocate for the permanent addition of the \$2/hour increase for direct care workers.
- Preliminary information has been received from MDHHS for the Distribution regarding plans to roll out the COVID-19 vaccine. TCOA will assist as well as provide education and outreach necessary.

II. Other:

- Building renovations have begun, including carpet, cubicles and painting.
- On November 14th, TCOA was presented with the Greater Lansing Entrepreneurial Award by 517 Magazine and WILX TV. The "Pivot Award" is given to the organization that has pivoted best during the COVID-19 crisis.
- The approval process has begun for the contract with Ingham County to manage the recently approved Elder Persons Millage. Plans have been submitted that meet the terms and intent of the Millage.
- Casey Cooper with provide information on the recent virtual dinner and auction.

Item #7. Planning, Advocacy & Development:

- Fundraising Update:** C. Cooper gave an update on the recent Dinner and Auction Livestream Gala event on Nov. 5, 2020. Most comments were positive. Clickbid was used for all auction items. \$56,000 was raised for home delivered meals and in-home services. This amount is down from \$80,000 last year and \$65,000 in 2018. Sponsorships were consistent with last year. Giving Tuesday is December 1. Holiday mail will be going out late November or early December.
- No Wrong Door:** T. Lemmer gave an update on a new project directly related to COVID needs. This project is funded by AASA to the Disability Network and AAA's (Region 2, Region 6, and region 5), and focuses on social isolation and the technology disadvantaged and disabled clients, providing them with resources and tools to stay connected.
- Advisory Council Appointment Resolution:** T. Lemmer presented the Advisory Council appointments for three-year term beginning of January 1, 2021 and ending December 31, 2023. Motion by B. Crenshaw, with the support of J. Pearl Wright approved the Advisory Council appointment. **Motion carried.**

Item #9. Nutrition Program Updates:

- C. Buonodono reported that in-home deliveries are happening once a week. More Q boxes will arrive later in November (approximately 470). Meals are being sent to 25 sites in the Tri-county area. A new program, Boxes, Bags, and Buddies has started in collaboration with MSU and AASA Agencies. MSU Extension will provide DVD's for those needing help in preparing meals.

Item #9. Finance:

A. Financial Report September Preliminary:

J. Reeves presented the September preliminary financial reports. Motion by B. Crenshaw, supported by J. Pearl-Wright to accept the September preliminary reports. (see exhibit 9.A.1-9.A.14). **Motion carried.**

Item #11. General Check Ledger Resolution:

A. October:

Motion by B. Crenshaw, supported by J. Pearl-Wright to accept October check ledger resolutions. **Motion carried by a roll call.**

Meeting Adjourned at 4:11pm

December Meeting Canceled per consensus.

NEXT MEETING: January 24th at 3:30