

**TRI-COUNTY AGING CONSORTIUM
ADMINISTRATIVE BOARD MEETING**

Minutes

October 19, 2020 3:30pm

Note: Meeting held remotely via Zoom

Members Present: Ken Mitchell, Chair Adam Hussain- Vice Chair Blake Mulder
Matt Bowen Dwight Washington Brian Crenshaw

Members Absent: Jeanne Pearl-Wright Robin Naeyaert Chris Swope
Patricia Spitzley

Staff: Marion Owen Kirsten Laing Marilyn Wiley
Tammy Lemmer Tom Smith Carl Buonodono
Casey Cooper Robin Webb

Guests: Becky Payne-Field Rep, Aging and Adult Services Agency, MDHHS
Contrina Koffman- Client of Tri County Program
Archi Tomczyk- Advisory Council Member -Clinton County

Item #1. Call to Order:

K. Mitchell called the meeting to order at 3:34 p.m.

Item #2. Introductions:

Item #3. Approval of the Agenda:

Motion by B. Crenshaw supported by B. Mulder to accept and approve the Agenda.
Motion carried.

Item #4. Minutes of September 21, 2020 Meeting:

Motion by B. Crenshaw, supported by B. Mulder to accept the minutes for September 2020. **Motion carried.**

Item #5. Public Comment:

Becky Paine gave an update on new programs approved by Aging and Adult Services Agency (AASA).

- Box, Bags and Buddy
- Food and Friendship
- Animatronic Pets
- Continuation of \$2 increase for direct care workers through December 31, 2020

Item #6. Directors Report:

I. COVID-19 Update:

- Although many are delivered differently, services to older adults continue.
- After the Michigan Supreme Court ruled that the Governor's Executive Orders regarding COVID-19 were not valid, the Department of Health and Human Services (MDHHS) issued orders under the Public Health Code which were similar to the Executive Orders. TCOA is following rules set by Ingham County.
- Staff (Kirsten Laing and Tom Smith) distributed a substantial number of PPE items to In-Home Care Agencies and Adult Foster Care facilities.

II. Other:

- The FY 2021 state budget has been passed and signed by the Governor. There were slight increases in Home Delivered Meals and Community Services. The \$2 per hour increase for direct care workers was extended through December 31, 2020. The MI Choice Waiver program received a flat budget, which may result in a higher wait list.
- TCOA and Ingham County are developing a contract to manage the recently passed Elder Persons Millage. Services and costs to meet the terms and intent of Millage are being developed.
- Tammy Lemmer will provide an update on bags of personal care and activity items are being assembled for older adults who live alone with little or no family contact due to COVID-19 crisis.
- Casey Cooper will provide information on the upcoming virtual dinner and auction.

Item #7. A. 2020 Programmatic Assessment Update:

T. Smith presented a chart with the subcontractors programmatic assessment results. All vendors are in good standing and in compliance with our contracts.

B. FY2021 Annual Contract Renewals:

T. Smith gave an update on the annual contract renewals. All contracts were received by Oct 1st and have been signed by K. Mitchell. M. Owen will sign the documents before month end.

Item #8. Planning, Advocacy & Development:

A. Fundraising Update- Dinner and Auction Livestream Gala:

C. Cooper gave an update on the upcoming Dinner and Auction Livestream Gala event on Nov. 5, 2020. Clickbid will open Nov. 1st. There will not be a raffle this year.

B. Personal Care Bags Funding from AASA Update:

T. Lemmer gave an update on a new award by AASA for personal care needs in the amount of \$9,500. Kits containing personal supplies such as masks, gloves, and cleaning items will be assembled and dispersed based on individual and wait list client needs.

Item #9. Nutrition Program Updates:

- A. C. Buonodono reported that in-home deliveries are happening once a week. More Q boxes will arrive in November (approximately 400). Meals are being sent to 25 sites in the Tri-county area. A new site has opened at RSVP (2400 Pattengill). A new program, Boxes, Bags, and Buddies has started in collaboration with MSU and AASA Agencies. TCOA and the Detroit Agency are trial sites for the program. Dinah George, our AmeriCorp representative left on September 19th and Carey Draeger is now our new AmeriCorp representative.

Item #10. Finance:

A. Financial Report August:

M. Wiley presented the August financial reports. Motion by B. Mulder, supported by A. Hussain to accept the August reports. (see exhibit 10.A.1-10.A.17). **Motion carried by roll call.**

B. FY 2020 Budget Revisions & Resolutions:

M. Wiley presented the FY2020 Budget Revisions & Resolutions. Motion by B. Mulder, supported by A. Hussain to accept the 2020 Budget Revisions and Resolutions. **Motion carried by roll call.**

Item #11. General Check Ledger Resolution:

A. September:

Motion by B. Crenshaw, supported by B. Mulder to accept September check ledger resolutions. **Motion carried by a roll call.**

Meeting Adjourned at 4:20pm

NEXT MEETING: November 16th at 3:30 pm